



# *Saddle Brook Middle and High School*

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Donald J. Meisch, Jr. - Principal  
William Osborne - High School Vice Principal  
Brenda Coffey - Middle School Vice Principal  
Chris Ianneillo - Athletic Director

355 Mayhill Street  
Saddle Brook, NJ 07663  
Phone: 201-843-2880  
[www.sbpsnj.org](http://www.sbpsnj.org)

June 16, 2021

Dear Parents/Guardians:

We're excited to cordially invite you to attend the Saddle Brook Middle School Promotion Ceremony to be held on Wednesday evening, June 23rd at 7:00 p.m. at the Saddle Brook Middle/High School athletic field with a rain date of Thursday morning, June 24th at 10:00 a.m.

The Promotion Ceremony will be held outdoors and there will be no restrictions on the number of guests in attendance. However, in the event of inclement weather on June 23rd and June 24th, the ceremony will be moved indoors to the gym and each graduate will be provided with six (6) tickets (3 pink and 3 green). The 3 green tickets are for admission to the gym and the remaining 3 pink tickets are for admission to the auditorium where the graduation ceremony will be livestreamed. The tickets will be handed out at the first graduation practice along with the gowns.

Practices for the Promotion Ceremony will be held on Tuesday, 6/22, and Wednesday, 6/23 from 8:30 - 10:30 a.m. Virtual children who plan to participate in the Promotion Ceremony must be in person for each practice. They should arrive at school and report to their first period class no later than 8:15 a.m. those days for attendance. At the conclusion of Tuesday's practice, there will be a breakfast for the 8th graders and they'll have an opportunity to sign yearbooks. They'll also receive their gowns and tickets at this time.

In order to ensure a memorable and dignified evening, we respectfully request your cooperation in the following matters.

- All graduates should arrive no later than 6:30 PM at the new gym. All guests should be seated prior to 7:00 p.m. and remain seated throughout the duration of the ceremony which should run until approximately 8:00 p.m. Please let the main office know if you have anyone in your family who has mobility issues which would require extra accommodations.
- Please refrain from taking flash photographs during the ceremony. We will have a Saddle Brook backdrop available for photographs with the graduates after the ceremony.
- No decorations or accessories may be added to the gowns.
- Air horns or other noisemakers are **NOT** permitted. If anyone uses noisemakers during our ceremony, that person will be asked to leave the ceremony.
- In order to participate in the Promotion Ceremony, **ALL** requirements must be met. Any borrowed books, calculators, equipment, or technology must be returned or paid for. Any lunch fines must be cleared as well.
- Graduates should be dressed up and we recommend they wear flat shoes, as heels tend to sink into the grass.

Middle School Promotion represents a praiseworthy milestone in your child's academic and social development. We look forward to sharing the evening with you. On behalf of the faculty, staff, and administration, congratulations to you and your child!

Sincerely,

Donald J. Meisch, Jr.  
Principal