



# SADDLE BROOK SCHOOL DISTRICT

355 Mayhill Street, Saddle Brook, New Jersey 07663 Phone 201.843.1142 Fax 201.843.0216

**Danielle M. Shanley**  
Superintendent of Schools

## **COVID-19 School Notification - Positive COVID-19 Case in School**

**October 25, 2020**

Dear Parents/Guardians:

This letter is to inform you that an individual at **MIDDLE/HIGH SCHOOL** has tested positive for Coronavirus Disease 2019 (COVID-19). The student was last in school on **Tuesday, October 20, 2020**. This was reported to the school district on October 24, 2020. As part of our protocol, the Bergen County Health Department was contacted. The District is coordinating closely with public health officials and following CDC, state, and local health department guidance in order to assure the health and safety of our community. **This is not a contact tracing notification.** As per the Bergen County Health Department, the students and staff members who were in close contact with this individual have been notified, and guidance provided by the health department will be followed. If any further developments occur, you will be notified in a timely manner. Close contact is defined by the [NJDOH](#). **ANY student or school employees who had close contact with the student will be contacted individually and directed to quarantine. Students under quarantine will assume a remote learning schedule.**

Cleaning and disinfecting of all exposed areas is being completed. The school is also taking precautions to prevent the introduction and spread of viruses and other germs, cleaning frequently touched surfaces daily, multiple times daily, and sometimes by the hour. We utilize numerous approved disinfecting and cleaning products that destroy COVID-19 as well as other viruses and bacteria. We are monitoring the status of this situation very closely.

We understand the level of concern regarding COVID-19. We encourage parents and students to continue following the [Centers for Disease Control & Prevention](#) promoted safeguards, such as:

- Avoiding social gatherings;
- Staying home when you are sick;
- Washing hands often with soap often and for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Practicing social distancing (staying at least 6 feet apart);
- Wearing a face covering;
- Getting a flu shot to prevent taxing the medical systems with flu outbreak; and
- Continuing to monitor your health for COVID related symptoms.

As always, we appreciate our community's support and cooperation. You can assist us by remaining vigilant but sensible in your approach to dealing with this health concern. We are relying on parents to guide their children in making good choices about social distancing and mask wearing when outside of school. Inattention to these matters can eventually bring the virus into the schools and impact all of the good work we are trying to do. Should you have any questions about this situation, please feel free to contact your school nurse. See next page for contacts.

With all good wishes for continued health,

## COVID-19 RESOURCES

- a. NJDOH COVID-19 [Information for Communities and the General Public](#)
- b. Get the [Facts about Coronavirus](#)
- c. [Symptoms of COVID-19](#)
- d. [Testing](#)
- e. How to [Protect Yourself](#)
- f. [What to Do if You Are Sick](#)

### School Nurses:

Middle/High School	Carol Rabe, RN	201.843.1142, ext. 1422 Fax 201.843.4305
Franklin School	Marianne DeAlessi, DNP, RN	201.843.1142, ext. 5402 Fax: 201-843-3231
Helen I. Smith School	Ellen Ciceri, RN	201.843.1142, ext. 4402 Fax 201.796.0665
Long Memorial School	Kelly Fontana, RN	201.843.1142, ext. 3402 Fax 201.796.1671
Washington Early Childhood Center	Janet Stofkoper, RN	201-843-1142, ext. 6402 Fax 201-843-2610