



Helen I. Smith School

Saddle Brook School District

30 Cambridge Avenue
Saddle Brook, NJ 07663
www.saddlebrookschoools.org/Smith
Principal: Deborah J. Wunder
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Telephone 201-796-6650
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May 14, 2019

Dear Incoming Kindergarten Parents,

Welcome to Kindergarten! We are excited to help you and your child prepare for the beginning of your journey at Helen I. Smith School! Our Kindergarten Orientation has been scheduled for Monday, June 10th at 9:15 am.

The purpose of this gathering is to provide you with an overview of our kindergarten program and share the many special activities your child will take part in at Helen I. Smith School. Please plan on being here for approximately 90 minutes. The kindergarten orientation is for you and your future kindergartener. You are to enter via the front door facing Cambridge Avenue. You will need to ring the buzzer identifying yourself and you will be let into our vestibule. You are to sign into our school upon entering the vestibule at the front window, give the main office your ID, obtain a visitor's pass and wait to be escorted to our multi-purpose room. After gathering together, the teachers will come to take the children to a classroom to conduct some informal screenings - lots of fun activities for them to do there; while the parents will stay in the lunchroom for a presentation, Q&A, and a tour of our school.

Please bring any outstanding registration materials to the board office to complete the registration process as soon as possible.

Necessary registration materials:

- ✓ Registration forms
- ✓ Original birth certificate
- ✓ 4 Proofs of Residency (driver's license, utility bill, bank statement, insurance, car registration, etc.
- ✓ Your child's most recent, up to date health history forms including immunization records.

We are looking forward to welcoming your family into the Smith School family! If you have any questions or are concerned that your child will experience anxiety upon being separated from you please don't hesitate to reach out to me.

Please RSVP to our main office @ 201-796-6650 by Friday, June 3rd to let us know that you will be attending.

Sincerely,

Deborah J. Wunder, Principal