



Washington School

Saddle Brook School District

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www.sbpsnj.org

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Brooke Hanenberg, Supervisor of Early Childhood & Special Services

Preschool Tuition Contract 2025-2026

The Saddle Brook School District's Pre-K registration is now open and should be completed by June 1, 2025. Children born by October 1, 2021 will be eligible to enter Pre-K 4 in September 2025. Children born by October 1, 2022 will be eligible to enter Pre-K 3 in September 2025. Please click on this [link](#) which will take you to the registration page of our website, which includes all necessary information.

Please note:

- All documents pertaining to **registration** should be forwarded directly to the registration department. Any questions can be directed to Mrs. Linda Croce at 201-843-1142 ext. 2304
- **Tuition contracts and payments** (including the \$75 registration fee) should be given directly to Ms. Christine Fontana in our Washington School Main Office. Questions related to tuition can be directed to Ms. Fontana at 201-843-1142 ext. 6400. Tuition payment

Please see pertinent information below regarding the cost for the 2025-2026 school year.

Program	Tuition	Payments
1/2 Day AM-5 days/week 9:00-11:30am	\$3,000	\$333.33 over 9 months
Full Day-5 days/week 9:00am-3:00pm	\$7,400	\$822.22 over 9 months

A \$75 non-refundable fee will be due at the time of registration.

It is our goal to embrace as many of Saddle Brook's youngest learners into our Pre-K 3 & 4 programs; however we are committed to keeping class sizes at levels most appropriate to meet their needs. For this reason, we have a fixed number of seats available in each session and ask that you confirm your child's attendance, and remit your \$75 registration fee, as soon as possible so that we may secure your child's spot.

PROGRAM GOALS AND ACCEPTANCE POLICY

The goal of our program is to provide a safe, academically stimulating, emotionally supportive and socially appropriate environment. Our staff works to assure all of these goals are met for all children. However, if a child is determined to not be appropriate at any time, after evaluation by staff and the Principal, Washington school reserves the right to withdraw acceptance of a child. This will be done in the interest of the child and the other children in the building.

Children must be covered by medical insurance. The Board of Education does not insure your child. By signing below, you indicate understanding that if your child’s immunizations/flu shots are not up to date, your child will be removed from the program. Children are required by the State of NJ to have a flu vaccine between the months of September and December. Also requested is a copy of your child’s most recent physical.

No refund will be made for school closings due to inclement weather. No refunds will be issued for children taken out of school for illness, holidays, vacations or early withdrawal. If a child is withdrawn from the program before the end of the academic year, tuition will be charged to the end of the current month of withdrawal. If a child is withdrawn from the program after April 1st, tuition will be charged to the end of the year. There will be no refunds for children taken out of the program after April 1, 2026. All tuition payments must be completely paid by May 30, 2026. If tuition is not paid by May 30th, four year old children will not be able to participate in the graduation ceremony.

All payments are due in the main office on the 15th of the month beginning September 15, 2025. Payment plan runs from September 15, 2025 to May 15, 2026. There will be a \$10.00 late fee for payments received after the 30th of the month payment is due.

I have read the stated policy for Preschool tuition payment and acceptance procedures and **agree to complete all payments by May 30, 2026, unless other payment arrangements have been made and abide by these policies.** I understand that failure to meet these payments may result in the removal of my child from the program.

I hereby release, indemnify, keep and hold harmless, for myself and on behalf of my child/children, my family heirs, executors, administrators and assignees, the Saddle Brook Board of Education and its officers, members, employees, agents, and successors of any of the aforementioned, against and from any liability with regard to any injury, loss, claims, and/or damage to myself or my child/children and from any loss, damage, claims, causes of action, liabilities, obligations, demands, or expenses asserted against the Saddle Brook district or its officers, members, employees, agents, and successors, by any person, persons, or entity , as well as from and against all costs, counsel fees, expenses and liabilities incurred in the event or activity in school. This release waives all claims, including those of which I am not aware and those not mentioned in this release.

_____ M [] F [] _____ / _____ / _____
Child’s Full Name **Date of Birth**

_____ **Parent/Guardian Full Name** _____ **Parent/Guardian Signature/Date**

_____-_____-_____
Parent Phone Number _____ **Parent Email Address**