

## SADDLE BROOK SCHOOL DISTRICT

### ACCEPTABLE USE POLICY FOR COMPUTER AND INTERNET ACCESS

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The Saddle Brook School District provides computer use and Internet access for all students, faculty and staff. Students must have permission from at least one of their parents or guardians to access the Internet at school.

The use of school computers, the school network, and Internet accounts is a privilege, not a right, and inappropriate use will result in disciplinary action by school officials and/or the cancellation of those privileges. A student's activities while using computers or the Internet in this school must be in support of education and research, and consistent with the educational objectives of the Saddle Brook Public Schools. In addition, a student accessing the Internet from a school site is responsible for all on-line activities that take place through the use of the school account when he/she is using it.

#### **Agreement: Acceptable Use of Computer and Internet Access**

I agree that the following actions (which are not exhaustive) constitute unacceptable use of computers, the school computer network, or the Internet, whether that use is initiated from school or any other site:

- Using impolite, abusive, or otherwise objectionable language in either public or private messages
- Placing unlawful information on the Internet
- Using the Internet illegally in ways that violate federal, state or local laws or statutes
- Using the Internet at school for non-school related activities
- Sending messages that are likely to result in the loss of the recipient's work or systems
- Sending chain letters or pyramid schemes to lists or individuals, or any other types of use that would cause congestion of the Internet or otherwise interfere with the work of others
- Using the Internet for commercial purposes
- Using the Internet for political lobbying
- Changing any computer file that does not belong to the user
- Sending or receiving copyrighted materials without permission
- Knowingly giving one's password to others
- Using another person's password
- Using Internet access for sending or retrieving pornographic material, inappropriate text files, or files dangerous to the integrity of the network
- Circumventing security measures on school computers, networks, or remote computers
- Attempting to gain access to another's resources, programs, or data
- Vandalizing, which is any malicious attempt to harm or destroy hardware or the data of another user either on the computer or on the Internet, and includes the uploading or creation of computer viruses
- Falsifying one's identity to others when using the Internet
- Changing any computer files that do not belong to the user.

## Student's Agreement

I have read the policy on Acceptable Use of Computers and Internet Access at the Saddle Brook School District and I understand fully and agree to abide by the principles and guidelines it contains. In addition, I have read and agree to refrain from those actions listed above which are considered unacceptable to the proper use of computer and Internet resources.

\_\_\_\_\_  
Student's Name (Print)

\_\_\_\_\_  
Homeroom

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

## Parent's Agreement

As the parent or guardian of this student I have read the Acceptable Use Policy for computers and Internet Access as outlined above. I understand that such use and access are designed for educational purposes. I also recognize that employees of the School or school system may not be able to restrict access to all controversial materials on the Internet. I will not hold them responsible for materials my son or daughter acquires as a result of the use of computers or of access to the Internet from school facilities. I accept full responsibility for supervision if and when my child's use of the Internet is conducted outside the school setting. I hereby give my permission to the Saddle Brook School District to provide opportunities for computer use by my child and/or to permit my child to access the Internet via the equipment and account provided at the school site.

\_\_\_\_\_  
Parent/Guardian Name (Print)

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

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For further information, please contact your school principal.

2013/2014