



Washington School

Saddle Brook School District

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Saddle Brook, NJ 07663
www.saddlebrookschoools.org/Smith
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Dear Washington School Families,

Welcome to the 2023-2024 school year! I hope you have all had a summer filled with fun adventures and family time. I wanted to share some important information that will help with a smooth return to school!

Your Child's Teacher:

- By now you should have received the alert that the Genesis portal has been opened for you to complete the necessary forms. Once you have completed the required forms, your next screen will provide you with the name of your child's homeroom teacher.
- If you are having any difficulty accessing this information please reach out to Mrs. Christine Fontana at cfontana@sbpsnj.org and she will be able to assist you.

Orientation/Meet & Greet Activities:

- We invite all of our students along with their parents/guardians to attend an Orientation/Meet and Greet on Thursday, September 7th.
- We will have two sessions:
 - **Half Day Students- Session 1- 9am-10am**
 - **Full Day Student- Session 2- 10:30am-11:30am**
- This will be a chance for your child to meet their teacher and see their classroom
- Please bring any school supplies with you that day

The First Day of School:

- The first day of school for Washington students will be Friday, **September 8th**, which is a Single Session Day.

Pre-K Program Daily Schedule 2023 – 2024

SESSION	REGULAR DAY	SINGLE SESSION DAY
Pre-K Full Day Only	9:00 - 3:00	9:00-1:00
Pre-K AM Only	9:00 - 11:30	9:00 - 10:45

[Arrival & Dismissal Procedures:](#)

- The gates along West Street will be opened 10 minutes prior to the start of the session
- The building doors will open at 9:00 am
- Any student arriving late should be brought to the parking lot entrance to the building to be signed in
- For Dismissal students will be released from the doors along the West Street side of the building
- Dismissal for AM students will be at 11:30 am
- Please be mindful when parking for arrival/dismissal that you are obeying parking regulations. Please do not park illegally, block driveways, or interfere with the traffic flow.
- If you need to pick up your child outside of the regular dismissal hours please do so from the parking lot entrance to the building.

[Breakfast/Lunch:](#)

- Students at Washington school will have the option of ordering Breakfast/Lunch.
- There is a cost to students this school year
- In order to qualify for Free & Reduced status please fill out the application on the district website: [Food Service Info](#)
- Please be on the lookout for additional communication to follow on how to order/pay for meals
- Please note that Washington School is a ***nut free*** school

[Back to School Night:](#)

- Washington's Back to School Night will be in-person on Tuesday, September 12th from 6:30-8:00. More information to follow!

[Spirit Wear:](#)

- We are so excited to announce that our Washington School Fall Apparel Sale Website is now up and running.
- This is a PTO sponsored fundraiser, which will help raise funds for fun events for our students throughout the school year.
- Just click on the link below to see our youth and adult sized apparel that is for sale. There are color choices and a choice of 3 logos including our very own adorable "Washington School Baby Falcon" on almost all items.
- Convenient shipping straight to your home is available for a shipping fee or you can opt to have your merchandise sent home with your child for no additional cost.
- Once our apparel has arrived, every Friday will be "Spirit Day" and students and staff will be encouraged to wear their spirit wear to school.
- The deadline for ordering is Friday Sept. 15. We are expecting shipment to be 2 to 3 weeks later.
- Please contact Laura Collova at lcollova@sbpsnj.org if you have any questions.
- [Apparel Sale Website](#)

Communication:

- I will be sending out regular communication to inform and update you on anything going on at Washington School. Please contact the main office at cfontana@sbpsnj.org if you are not receiving our emails.
- Please check the district and school website regularly for important information as well.
- If you don't already follow us on Instagram, please check us out: [@WashingtonElementarySB](https://www.instagram.com/WashingtonElementarySB). This is a great place to see updates, reminders, and pictures of Washington School in action. Only photos of students who have permission as indicated on the Media Release form will be posted.

On behalf of the Washington School faculty and staff, we look forward to an engaging, rewarding, and fun-filled school year!

Warm regards,
Brooke Hanenberg